

**PROPOSAL OF
INSTITUTE MANAGEMENT SOFTWARE
FOR
M/s. ENLIGHT COLLEGE,
PERMUMBAVOOR**

**SUBMITTED BY
RELENT SOFTWARE TECHNOLOGIES
MAIN ROAD, PAYYANUR, KANNUR,
KERALA, 670307
PH: 04985 297492, 9947522420**

Submission Date : 20/06/2024

Greetings from Relent Software Technologies!!!

We are happy to serve you with our product & services.

On discussions, we came to know that you have a requirement of a best Administration & management software to enhance your functions so that it can continue to serve you effectively. Therefore, RELENT Software Technologies hereby introduces its "INSTITUTE MANAGEMENT SOFTWARE" for your requirement.

This correspondence outlines the complete scope of work you requested, including objectives, procedures, terms & conditions, cost etc.

OBJECTIVE

Implement "RELENT INSTITUTE MANAGEMENT SOFTWARE" in M/s. ENLIGHT COLLEGE, PERMUMBAVOOR & Installation of software, including implementation and setup, training & professional assistance.

SCOPE OF THE PROJECT

INSTITUTE MANAGEMENT SOFTWARE is a web based application that lets you easily manage the databases related to your institute 24 X 7 with secured passwords. It is a responsive application suitable for any of your devices. It also gives you a very easy to use interface to manage different information related to your institute such as Admission, Fees, Results, Stock and much more than you expect.

PROJECT CO-ORDINATION AND REVIEW

We recommend that project is steered by a Project review committee as suggested below. The members may be modified on mutual consultations.

- Management – M/s. ENLIGHT COLLEGE, PERMUMBAVOOR
- Managing Director–M/s. RELENT SOFTWARE TECHNOLOGIES
- Project Co-ordinator–AN EXECUTIVE OF RELENT SOFTWARE TECHNOLOGIES

TERMS & CONDITIONS

1. Client should ensure that functional & user representatives will be available for coordination, consultations and clarifications during the system study.
2. The system requirements would be frozen after the end of system study phase. Any major customizations involve additional efforts & hence would be taken up on additional costs. This would be taken up based upon the decision of the project co-ordination & monitoring group.
3. After the installation of the software, training will be provided to the Clients team. After the completion of the Project a completion certificate has to be signed by Client accepting the completion. All the payments towards Relent Software Technologies have to be completed within one week of completion of the Project.
4. Note the client has paid only for the results of the labour: for example, if a client commissions us to build an online quiz app, they pay for and own the working application, but have no rights over the code itself which is of the Company only. The client shall have no rights to copy or resell the software code of the product to any person. The software code of the product is the sole property of Relent & will be protected from any access to the client or any other third party acting on behalf of the client.
5. The client or its agent, employee or any other third party acting on behalf of the client may not:
 - sub-license, disclose, publish or transfer the Software to a third party;
 - translate the Software into another computer language or in any way reverse engineer, decompile, or disassemble them.

NOTE: THIS COST DOES NOT INCLUDE ANY COST FOR EXTRA SERVICE, WHICH REQUIRES EXTRA EFFORT & THUS WOULD BE TAKEN UP ON ADDITIONAL COSTS ONLY.

6. Our INSTITUTE MANAGEMENT SYSTEM is complete software with all basic options required for the operations & is easily customizable on client's special needs. Any major customization requirement shall attract extra time & money depending on the work. Customization will be done on payment basis without changing the database structure.

Charges for such customization will be decided on case to case basis depending upon quantum of work & time required.

SERVICE LEVEL AGREEMENT

1. Relent Software Technologies here by guarantees up to 99.9% software efficiency to the Management.
2. In-case of any technical issue that may arise while using our software, the response time required by Relent shall be 2 hours & the resolve time required shall be 6 hours. This does not include any customization work.
3. Relent Software Technologies here by assures complete data backup guarantee to the Management.
4. Relent Software Technologies guarantees to maintain 100% database confidentiality.
5. In case of any violation of this agreement made by either party, legal action can be taken under the court of law.
6. Relent shall provide online training and clear all doubts regarding the software online.

RELENT SOFTWARE TECHNOLOGIES

MAIN ROAD, PAYYANUR

KANNUR - 670307

QUOTATION

Date: 20/06/2024

Software: INSTITUTE
MANAGEMENT SOFTWARE

To: ENLIGHT COLLEGE,
PERMUMBAVOOR

Software Cost :

SI No	Description	Cost
1	COLLEGE ERP SOFTWARE	Rs.70,000 (yearly)
2	Server charge (5GB)	Rs.10,000 (yearly charge)
3	AMC charges (yearly)	Rs. 10,000

PAYMENT TERMS:

1) 50% ADVANCE PAYMENT OF TOTAL SOFTWARE COST ON AGREEMENT
SIGNING DATE. BALANCE PAYMENT ON PROJECT COMPLETION DATE.

2) Rs.10,000 to be paid on yearly basis towards yearly server charges, from the very first
year.

3) Payment once received shall not be refunded.

4) Payment through Net Banking or At par cheques only in favour of
'RELENT SOFTWARE TECHNOLOGIES'.

Note: Cost may increase according to the Updation done.

OTHER SERVICE TERMS :

1. 1 YEAR FREE CUSTOMISATIONS FOR MINOR NEEDS (**works that can be done within 2 hours**)
2. FOR MAJOR CUSTOMISATION NEEDS **REFER POINT(6) ABOVE in terms & conditions (work that will exceed 2 hours.)**

DELIVERY TERMS: 30 working days from the date of agreement signing.

We appreciate the opportunity to service your software needs. If you accept this proposal, please sign one copy and return for acknowledgement.

Sincerely,

Dileesh P.V
Managing Director

Enclosure : Quotation for Institute Management Software for **M/s. ENLIGHT COLLEGE, PERMUMBAVOOR.**

CLIENTS RESPONSE

This letter covers all areas that have to be communicated & therefore we agree with the Proposal.

Accepted by

Designation

Date

"We appreciate your trust, and we'll do our best to continue to give you the kind of service you deserve."