

**PROPOSAL OF**  
**COLLEGE MANAGEMENT SOFTWARE**  
**FOR**  
**M/s. LOYOLA COLLEGE OF SOCIAL SCIENCES**  
**TRIVANDRUM**

SUBMITTED BY  
**RELENT SOFTWARE TECHNOLOGIES**

KERALA, INDIA

PH: 04985 297492, 9947522420

**Submission Date: 05/11/2021**

## Greetings from Relent Software Technologies!!!

We are happy to serve you with our product & services.

On discussions, we came to know that you have a requirement of a best Administration & management software to enhance your functions so that it can continue to serve you effectively.

Therefore, RELENT Software Technologies hereby introduces its “College Management Software” for your requirement.

This correspondence outlines the complete scope of work you requested, including objectives, procedures, terms & conditions, cost etc.

### OBJECTIVE

Implement “Relent College Management System” in M/s LOYOLA COLLEGE OF SOCIAL SCIENCES & installation of software, including implementation and setup, training & professional assistance.

### SCOPE OF THE PROJECT

College Management System, ERP solution is a web based application that lets you easily manage the databases related to your institute **24 X 7 with secured passwords**. It is a responsive application suitable for any of your devices. It also gives you a very easy to use interface to manage different information **related to your institute such as Fees, Result, Exam, Library, Transportation, Store, News & Events, Mail management, Online interface and much more than you expect.**

## PROJECT CO-ORDINATION AND REVIEW

We recommend that project is steered by a Project review committee as suggested below. The members may be modified on mutual consultations.

- a. Management– **M/S. LOYOLA COLLEGE OF SOCIAL SCIENCES**
- b. Managing Director –**M/s RELENT SOFTWARE TECHNOLOGIES**
- c. Project Co-ordinator – **AN EXECUTIVE OF RELENT SOFTWARE TECHNOLOGIES**

## TERMS & CONDITIONS

1. Client should ensure that functional & user representatives will be available for coordination, consultations and clarifications during the system study.
2. The system requirements would be frozen after the end of system study phase. Any major customizations involve additional efforts & hence would be taken up on additional costs. This would be taken up based upon the decision of the project co-ordination & monitoring group.
3. After the installation of the software, training will be provided to the Clients team. After the completion of the Project a completion certificate has to be signed by Client accepting the completion. All the payments towards RELENT Software Technologies has to be completed within one week of completion of the Project.
4. Note the client has paid only for the results of the labour: for example, if a client commissions us to build an online quiz app, they pay for and own the working application, but have no rights over the code itself which is of the Company only. The client shall have no rights to copy or resell the software code of the product to any person. The software code of the product is the sole property of Relent & will be protected from any access to the client or any other third party acting on behalf of the client.

5. The client or its agent, employee or any other third party acting on behalf of the client may not: [a] sublicense, disclose, publish or transfer the Software to a third party; [b] translate the Software into another computer language or in any way reverse engineer, decompile, or disassemble them.
6. The Software license is valid up to 5 year from the date of invoice. The license will have to be renewed thereafter on yearly basis.
7. The Software attracts hosting charges from 2<sup>nd</sup> year onwards from the date of invoice. Therefore, Client has to pay Rs.7000 hosting charges on yearly basis for 2GB hosting space.

**NOTE: THIS COST DOES NOT INCLUDE ANY COST FOR EXTRA SERVICE, WHICH REQUIRES EXTRA EFFORT & THUS WOULD BE TAKEN UP ON ADDITIONAL COSTS ONLY.**

8. Our College Management System is complete software with all basic options required for the operations & is easily customizable on client's special needs. Any major customization requirement shall attract extra time & money depending on the work. Customization will be done on payment basis without changing the database structure. Charges for such customization will be decided on case to case basis depending upon quantum of work & time required.
9. The web application cost of this software is Rs.1,50,000 valid up to 5 years from the date of invoice. After 5 years an amount of Rs.30,000 to be paid yearly. SMS charges are extra for text message in web application.

## **SERVICE LEVEL AGREEMENT**

1. Relent Software Technologies hereby guarantees up to 99.9% software efficiency to the College Management.
2. In case of any technical issue that may arise while using our software, the response time required by Relent shall be 2 hours & the resolve time required shall be 6 hours. This does not include any customization work. Refer point 8 above in terms & conditions for any customization needs.
3. Relent Software Technologies hereby assures complete data backup guarantee to the College Management.
4. Relent Software Technologies guarantees to maintain 100% database confidentiality.
5. In case of any violation of this agreement made by either party, legal action can be taken under the court of law.
6. The validity period of this agreement is for only 5 year from the date of signing the agreement.
7. Relent shall provide online and offline backup facility.
8. Relent shall provide first 2 trainings for free but thereafter Relent shall charge Rs.1500 plus travelling expenses per day for each on-site training required by the management.

**RELENT SOFTWARE TECHNOLOGIES**  
**KERALA , INDIA**  
**QUOTATION**

**DATE: 05/11/2021**

**TO: M/s LOYOLA COLLEGE OF SOCIAL SCIENCES**

**SOFTWARE: COLLEGE MANAGEMENT SOFTWARE**

**SOFTWARE COST:**

Sl.No.	Description	Cost
1	Online College Management Software	Rs.1,50,000(5 years)
2	Software installation & Online training	Free of Cost
3	AMC (Annual Maintenance Contract)	Free of cost
4	Online support	Free of cost
5	SMS charges for text message	Extra
6	Hosting space 2GB with domain -Free for 1 year 2 <sup>nd</sup> year onwards chargeable every year	1 <sup>st</sup> year-Free of cost 2 <sup>nd</sup> year onwards Rs.7000/- (yearly charge)
7	Software Validity	5 years
8	After the expiry of software validity	Rs. 30,000 yearly

**OTHER SERVICE TERMS :**

ONE YEAR FREE CUSTOMISATIONS FOR MINOR NEEDS (**works that can be done within 2hrs**)

FOR MAJOR CUSTOMISATION NEEDS **REFER POINT (8) ABOVE** in terms & conditions (**work that will exceed 2 hours.**)

**PAYMENT TERMS:**

**The Software is Free till the end of May 2022.**

**Payment of Rs.1,50,000 to be paid on 01 June 2022.**

Payment through DD or At par cheques only in favour of '**RELENT SOFTWARE TECHNOLOGIES**'.

**AVAILABILITY:** Ready to use.

**DELIVERY TERMS:** 5 working days from the date of agreement signing.

We appreciate the opportunity to service your software needs. If you accept this proposal, please sign one copy and return for acknowledgement.

Sincerely,

**Dileesh P.V**  
**Managing Director.**

Enclosure: Quotation for College Management Software for **M/s. LOYOLA COLLEGE OF SOCIAL SCIENCES**

**CLIENTS  
RESPONSE**

This letter covers all areas that have to be communicated & therefore we agree with the Proposal.

Accepted by Designation Date

***"We appreciate your trust, and we'll do our best to continue to give you the kind of service you deserve."***