

**PROPOSAL OF  
SCHOOL MANAGEMENT SYSTEM**

**FOR  
M/s. SREEPURAM ENGLISH MEDIUM HIGH SCHOOL & JUNIOR COLLEGE,  
KANNUR**

**SUBMITTED BY**

**RELENT SOFTWARE TECHNOLOGIES**

**MAIN ROAD, PAYYANUR 670307  
PH: 04985 206222, 9947522420**

**Submission Date: 24/05/2017**



**Greetings from Relent Software Technologies!!!**

We are happy to serve you with our product & services.

On discussions, we came to know that you have a requirement of a best Administration & management software to enhance your functions so that it can continue to serve you effectively.

Therefore, RELENT Software Technologies hereby introduces its "School Management System" for your requirement.

This correspondence outlines the complete scope of work you requested, including objectives, procedures, terms & conditions, cost etc.

#### OBJECTIVE

Implement "Relent School Management System" in M/s. SREEPURAM ENGLISH MEDIUM HIGH SCHOOL & JUNIOR COLLEGE, KANNUR & installation of software, including implementation and setup, training & professional assistance.

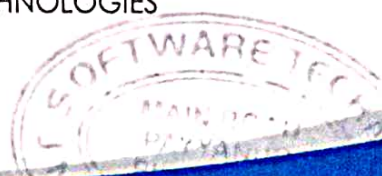
#### SCOPE OF THE PROJECT

School Management System, ERP solution is a web based application that lets you easily manage the databases related to your institute **24 X 7 with secured passwords**. It is a responsive application suitable for any of your devices. It also gives you a very easy to use interface to manage different information **related to your institute such as Fees, Result, Exam, Library, Transportation, Store, News & Events, Mail management, Online interface and much more than you expect.**

#### PROJECT CO-ORDINATION AND REVIEW

We recommend that project is steered by a Project review committee as suggested below. The members may be modified on mutual consultations.

- a. Management– **M/s. SREEPURAM ENGLISH MEDIUM HIGH SCHOOL & JUNIOR COLLEGE, KANNUR**
- b. Managing Director –M/s RELENT SOFTWARE TECHNOLOGIES
- c. Project Co-ordinator – AN EXECUTIVE OF RELENT SOFTWARE TECHNOLOGIES





## TERMS & CONDITIONS

1. Client should ensure that functional & user representatives will be available for co-ordination, consultations and clarifications during the system study.
2. The system requirements would be frozen after the end of system study phase. Any major customizations involve additional efforts & hence would be taken up on additional costs. This would be taken up based upon the decision of the project co-ordination & monitoring group.
3. After the installation of the software, training will be provided to the Clients team. After the completion of the Project a completion certificate has to be signed by Client accepting the completion. All the payments towards RELENT Software Technologies has to be completed within one week of completion of the Project.
4. Note the client has paid only for the results of the labour: for example, if a client commissions us to build an online quiz app, they pay for and own the working application, but have no rights over the code itself which is of the Company only. The client shall have no rights to copy or resell the software code of the product to any person. The software code of the product is the sole property of Relent & will be protected from any access to the client or any other third party acting on behalf of the client.
5. The client or its agent, employee or any other third party acting on behalf of the client may not: [a] sublicense, disclose, publish or transfer the Software to a third party; [b] translate the Software into another computer language or in any way reverse engineer, decompile, or disassemble them.
6. The Software license is valid upto 5 years from the date of agreement signing. The license will have to be renewed thereafter. The Software attracts server charges from 2<sup>nd</sup> year onwards from the date of invoice. Therefore, Client has to pay server charges on yearly basis.

**NOTE: THIS COST DOES NOT INCLUDE ANY COST FOR EXTRA SERVICE, WHICH REQUIRES EXTRA EFFORT & THUS WOULD BE TAKEN UP ON ADDITIONAL COSTS ONLY.**

7. Our School Management System is a complete software with all basic options required for the operations & is customizable on clients special needs. Any major customization requirement shall attract extra time & money depending on the work. Customization will be done on payment basis without changing the database structure. Charges for such customization will be decided on case to case basis depending upon quantum of work & time required.

## SERVICE LEVEL AGREEMENT


1. Relent Software Technologies hereby guarantees upto 99.9% software efficiency to the School Management.
2. In case of any technical issue that may arise while using our software, the response time required by Relent shall be 2 hrs & the resolve time required shall be 6 hrs. This does not include any customization work. Refer point 7 above in terms & conditions for any customization needs.
3. Relent Software Technologies hereby assures complete data backup guarantee to the School Management.
4. Relent Software Technologies guarantees to maintain 100% database confidentiality.
5. In case of any violation of this agreement made by either party, legal action can be taken under the court of law.
6. The validity period of this agreement is for only 5 years from the date of signing the agreement.
7. Relent shall provide online and offline backup facility.
8. Relent shall provide first 4 trainings for free but thereafter Relent shall charge Rs.1000 plus travelling expenses per day for each training required by the management.





We appreciate the opportunity to service your software needs. If you accept this proposal, please sign one copy and return for acknowledgement.

Sincerely,

  
Dileesh P.V.  
Managing Director,

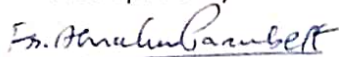


Enclosure: Quotation for School Management System for M/s. SREEPURAM ENGLISH MEDIUM HIGH SCHOOL & JUNIOR COLLEGE, KANNUR

#### CLIENTS RESPONSE

This letter covers all areas that have to be communicated & therefore we agree with the Proposal.

Accepted by



Designation

Manager

Sreepuram English Medium  
High School & Junior College

Thiruvananthapuram, Kannur - 670 101

Date

23/06/2017

**RELENT SOFTWARE TECHNOLOGIES**  
MAIN ROAD PAYYANUR  
KANNUR -670307

**QUOTATION**

**DATE:** 24/05/2017

**SOFTWARE:**

**SCHOOL MANAGEMENT SYSTEM**

**TO: M/s. SREEPURAM ENGLISH  
MEDIUM HIGH SCHOOL & JUNIOR  
COLLEGE, KANNUR**

**SOFTWARE COST:**

TOTAL SOFTWARE ACTUAL COST  
(including installation & setting up charges)

**Rs.1, 50,000/- (for 5 years only)**

Add : Yearly server rental charges

**Rs.5000/- (from 2<sup>nd</sup> year onwards)**

Add : Yearly charge from 6<sup>th</sup> year onwards  
charge)

**Rs. 30,000/- (exclusive of yearly server**

**SMS CHARGES EXTRA FOR SMS MODULE**

**OTHER SERVICE TERMS :**

1 YEAR FREE CUSTOMISATIONS FOR MINOR NEEDS (works that can be done within 2hrs)

FOR MAJOR CUSTOMISATION NEEDS REFER POINT (7) ABOVE (work that will exceed 2 hrs.)

**5 YEARS FREE GUARANTEED MAINTENANCE SERVICE**





**PAYMENT TERMS:**

**Full Payment of Rs.1,50,000 after 1 year from the date of agreement signing after using our software & getting satisfied with its quality & our services.**

Payment through DD or At par cheques only in favour of '**RELENT SOFTWARE TECHNOLOGIES**'.

**AVAILABILITY:**

Ready to use.

**DELIVERY TERMS:**

Ready to use.

***"We appreciate your trust, and we'll do our best to continue to give you the kind of service you deserve."***

***Note: This proposal does not include our Online Fee Payment Module.***

***List of modules with this agreement is attached for reference.***



## LIST OF MODULES FOR SCHOOL MANAGEMENT SYSTEM

### LOGINS (unlimited users)

- |  |   |
|--|---|
| <input type="checkbox"/> Management Login    | <input type="checkbox"/> Librarian Login        |
| <input type="checkbox"/> Operator Login      | <input type="checkbox"/> Teachers Login         |
| <input type="checkbox"/> Accountant Login    | <input type="checkbox"/> Non-Teachers Login     |
| <input type="checkbox"/> Administrator Login | <input type="checkbox"/> Students/Parents Login |

### MODULES

#### Enquiry

Enquiry for Admission  
Enquiry Follow-ups  
Reports

#### Bulk SMS

Automatic SMS provision on fee receipts  
Automatic SMS sending provision on Absents  
Bulk Messaging on General information  
Single messaging  
Messaging to staffs.

#### Bulk e-Mail

Bulk e-Mail on General Information





## **Admission Management**

- Admission Register
- Students and Current Details with Photograph
- Student Class wise/Division wise report
- Transfer Certificate
- Admission summary report of each academic Reports

## **Attendance Management (with & without SMS facility)**

- Easy & Simple Attendance marking
- Daily, weekly & monthly attendance report

## **Time Table Management**

- Time table settings
- Staff settings
- Subjects assigning
- Period interchanging
- Class wise/Staff wise time Table reports

## **Examination Management**

- Mark Entry in internal, Scholastic & Co-Scholastic areas
- Automatic grading
- Progress reports
- Student wise/Class wise multiple reports
- Mandatory CBSE reports, XML generation & e-filing

## **Fee Collection**

- Fee settings
- Fee Type & categories
- Fee Due Setting with fine
- Any number of installment generations
- General Fee collection & receipt generation
- Fee Cancellation & reports



Multiple MIS reports  
Daily fee collection Date wise/Class wise/Division wise  
Monthly fee collection Month wise /Class wise/Division wise  
Fee Type wise report  
Term wise fee collection report  
Term wise fee due report  
Fee Due reports  
Automatic entries of each & every collection to Account heads & accounts reports

## Transportation Management

Bus settings  
Route Settings  
Bus Interchange  
Bus facility  
Student Details  
Quick Bus Fee Collection monthly or in any number of installments  
Permanent & Temporary stop management  
Bus fee reports Daily /monthly /Student wise/Class or division wise  
Bus Fee Due reports

## Staff Management

Staff Information  
Staff Vacancies  
Staff Lists & Reports  
Staff summary report  
Staff wise detailed report  
Ex-Staff management  
Designation /Category wise staff reports working/ relieved  
Leave Management

## Payroll

Staff allowances, Deductions & O.T  
PF details  
Salary settings





Salary Processing  
Management approval system  
Salary payment  
Payroll register  
Pay slips  
Automatic entries of each & every salary payment to Account heads & accounts reports

## **Library Management**

Easy Stock entry options (Direct)  
Uploading excel  
Purchase requisitions  
Membership numbers generation  
Students & Staff members  
Issue, Return and Renewal  
Quick Search  
Fine settings  
Auto Fine collection option with receipts directly from Library.  
Book reservations from individual logins  
Stock Reports  
Location wise stock report  
Issue Report  
Member wise report  
Book condition wise report

## **Inventory Management**

Opening Stock  
Stock Entries  
Purchase requisitions  
Request approval  
Purchase entry  
Stock maintenance of Lab consumables  
Sales kit generation



Easy Students book sale management with sales kit  
Easy Students uniform sale management with sales kit  
Reports  
Automatic entries of each & every purchase & sales to Account heads & accounts reports

#### **Financial Accounting**

Account Heads  
Account Groups  
Account Ledgers  
Accounting Vouchers  
Day Book  
Cash Book  
Ledger Book  
Trial Balance  
Income & Expenditure Statement  
Balance Sheet

#### **Parent/Student Login**

Personal Details  
Attendance Report  
Fee Reports  
Fee Due reports  
Transportation Fee reports  
Transportation Fee Due reports  
Exam Time Table  
Examination report  
Class Timetable  
Online Tutorials with Teachers  
Book Reservations  
Notifications  
Special Class Intimation  
Complaint Option  
Clubs





Daily Notes  
Leave request  
Syllabus Downloads

**Others**

General Settings  
Notifications  
Club  
Alumni  
PTA  
Gate pass  
Events  
Logins management  
Excel /Word Downloads for reports  
News uploading to website through software  
Gallery uploading to website through software

